GRANARY DIGITAL

# Continuity log

Scene, shot, take, lens, eyelines, props and costume state: what the editor needs to match the cut.

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|---|---|---|---|
| **Production** | | **Date** | |
| **Script supervisor** | | **Day number** | |
| **Director** | | **Camera** | |

| Scene | Shot | Take | Length (mm:ss) | Lens | Camera position | Dialogue (as spoken) | Action | Eyelines | Props and costume state | Circled | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|
| *12* | *3* | *2* | *00:42* | *35 mm* | *At the door* | *I'll be back by six.* | *Picks up the cup with her right hand and sets it down on the left.* | *To the window, not to camera.* | *Cup half full, tea still steaming.* | *No* | *Fluffed line 2, retake needed on line 3.* |
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| Scene | Shot | Take | Length (mm:ss) | Lens | Camera position | Dialogue (as spoken) | Action | Eyelines | Props and costume state | Circled | Notes |
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| Scene | Shot | Take | Length (mm:ss) | Lens | Camera position | Dialogue (as spoken) | Action | Eyelines | Props and costume state | Circled | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|
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|---|---|
| Takes logged | 1 |
| Takes circled | 0 |
| Running time of circled takes (h:mm:ss) | 0:00:00 |

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# Continuity log template

A record of what the camera saw in every take, so the editor can match the next shot to the last one.

## How to use this template

1. Fill in the production, date, script supervisor, day number and director in the header.
2. Fill in a line for every take, including the takes that are not printed. The editor needs the failed takes to match a cut.
3. Write the scene, shot and take number as they appear on the call sheet and the shot list.
4. Enter the length as mm:ss, for example 0:42 for forty-two seconds, from the slate or the clock.
5. Describe the lens and the camera position. Write the dialogue as it was spoken where it differs from the script.
6. Describe where each person moves and what they do with their hands. Note each eyeline and any change from the take before.
7. Describe the state of each prop and garment, such as a glass half full. Say 'same as before' only if you have checked it.
8. Set Circled to Yes for the take the director chooses. Put any change that affects the edit in Notes, such as a cough or a cut line.
9. Check the totals at the foot of the sheet, then send the log with the files at the end of the day.
10. Replace the example in row 10 with your first take. The totals count from row 10, so the example is included until you change it.

## Notes

*The log records what happened. It does not replace the script supervisor's daily report, which covers the whole day.*

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