GRANARY DIGITAL

Costume continuity sheet

A record of what each actor wears in each shot, so a jacket buttoned in one take is still buttoned in the next.

Start the sheet at the first fitting, not on the day. Fill in the record after every take, and check it against the previous day before the first shot of the morning.

1. Production and contacts

Production	*[Title, and the episode or reel number]*
Shoot dates	*[First and last day]*
Costume supervisor or wardrobe lead	*[Name and phone]*
Script supervisor	*[Name. They check the sheet against the take]*
Issued (date and version)	*[Date, and version number]*

2. Looks for each character

One line per look. Photograph each look from the front, back and side before the first shot, then note the photo numbers.

Character	Look name	Photos (front, back, side)	First shot	Notes
[As in the script]	*[e.g. Day look]*	*[e.g. 6.1F, 6.1B, 6.1S]*	*[e.g. Scene 6, shot 1]*	*[Anything the look depends on]*

PREVIEW granary.digital

Watermarked preview. Get the clean file free at www.granary.digital/guides.html

3. Continuity record

Record every take, including the takes that are not printed. Describe the state of each garment, not only the takes that will print.

Scene and shot	Character	Garment (colour and detail)	State	Accessories on the body	Damage or dirt	Photos	Take
[e.g. 6, shot 1]	*[Name as in script]*	*[e.g. navy wool jacket, two buttons]*	*[e.g. buttoned, sleeves rolled]*	*[e.g. watch on left wrist]*	*[e.g. tear at hem]*	*[e.g. 6.1F]*	*[e.g. 1]*

Watermarked preview. Get the clean file free at www.granary.digital/guides.html

4. Worked example

A character wears a grey coat into a room and takes it off in the second shot.

Scene 6, shot 1: Grey wool coat, buttoned to the second button, bag on left shoulder. Photos 6.1F and 6.1B.

Scene 6, shot 2: Coat over left arm, cream blouse, sleeves down, bag moved to right shoulder. Photo 6.2.

The second line records the bag move, which is the detail that gets missed when the sheet only lists garments.

5. How to use it on set

1. Before the first shot of each character, photograph the look from the front, back and side, and note the photo numbers.
2. After every take, record the state of each garment, not only the takes that will print.
3. Check the sheet against the previous day before the first shot of the morning.
4. Share the sheet with the director of photography and the script supervisor at lunch and at wrap.

6. Start-of-day checks

[ ] Each look has its front, back and side photographs on file

[ ] The sheet matches yesterday's last take for every character

[ ] Accessories on the body are listed, including watches, glasses and rings

[ ] Damage, dirt and wet patches from yesterday are logged and fixed or accepted

7. Common mistakes

- Relying on memory for a blouse that was tucked in an earlier take.
- Recording the look only at the start of the day.
- Writing 'same as before' instead of describing the look.
- Forgetting small items on the body, such as a watch, glasses or a ring.
- Leaving out the back view, which shows in a wide shot as the character turns.

Related reading

The continuity log is kept by the script supervisor, and the two sheets should agree on the shot numbers. The green screen wardrobe rules cover which colours to avoid on a green screen.

PREVIEW granary.digital

Watermarked preview. Get the clean file free at www.granary.digital/guides.html